



COUNTY PUBLIC SERVICE BOARD  
 P.O BOX 49 - 90300, MAKUENI Tel No.:020-2026751  
 Email:cpsb@makueni.go.ke  
 Web:www.makuenipsb.go.ke



## APPLICATION FORM FOR INTERNSHIP/APPRENTICESHIP PROGRAMME

Please complete all sections of this form as appropriate in **BLOCK** letters and submit to the Secretary/CEO, County Public Service Board, P.O.BOX 49, 90300 MAKUENI via email as shown on the Boards Website [www.makuenipsb.go.ke](http://www.makuenipsb.go.ke)

### 1. Personal Details of the Applicant

Name: ..... Title:.....  
 (Surname) First Name Other Name(s): (Mr/Mrs/Miss/Ms)

Date of Birth..... ID No:..... PIN.NO. .... Gender: Male  Female   
 (dd-mm-yyyy)

Certificate of Good Conduct Number:..... Ethnicity .....

Home County:.....SubCounty.....Ward:.....

Postal Address:..... Code:..... Town/City: .....

Telephone No:.....Mobile No:.....E-mail address:.....

Name of alternative contact person:.....Telephone No:.....

Are you living with a disability? Yes  No

If yes, give;  
 (i) Details/Nature of Disability:.....  
 (ii) Details of Registration with the National Council for People with Disabilities (Registration No. and date).....

### 2. Other Personal Details

Have you ever been convicted of any criminal offence? Yes/No

If Yes, state nature of offence, the year and duration of conviction.....  
 .....

### 3. Academic Qualifications

S/No	Specialization	University/Institution	Graduation Year	Grade

**4. Kenya Secondary School Certificate**

YEAR	FROM	TO	GRADE

5. Briefly state your current duties, responsibilities and assignments (if any).

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6. For Apprenticeship Applicants, State Area of Interest/Project Location/Department

- 1. Area of Interest.....
- 2. Project Location.....
- 3. Department.....
- Any Other Details.....

7. Please give details of your abilities, skills and experience which you consider relevant to the position applied for. This information may include an outline of your most recent achievements and your reasons for applying for this post. For Apprenticeship Category, Specify if Skilled or Unskilled.

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**8. Referees (people who have interacted with you)**

1. Full Name:.....

Occupation:.....

Address:.....Post Code:.....City/Town: .....

Mobile No:..... E-mail address:.....

Period for which the referee has known you:.....

2. Full Name:.....

Occupation:.....

Address:..... Post Code:.....City/Town: .....

Mobile No:..... E-mail address:.....

Period for which the referee has known you:.....

**9. Declarations**

I certify that the particulars given on this form are correct and understand that any incorrect /misleading information may lead to disqualification and/or legal action.

Date: .....  
(dd-mm-yyyy)

.....  
Signature of the Applicant